

UNITED CHURCH DORCHESTER

49-51 Charles Street, Dorchester, Dorset DT1 1EE

(Alternative entrance on South Street)

Registered Charity no.1137996



KEYHOLDER DECLARATION

Name of nominated key holder

Your name has been put forwarded as key holder to our premises on behalf of

.....

Before the keys can be issued you are asked to sign the declaration below and acknowledge the conditions of issue. This is to help carry out the policy of the United Church Dorchester to safeguard the children and young people in its care. The Church is not obliged to give anyone access to church premises unless that access is required as part of their role or for regular hire of premises.

I have never been convicted or cautioned concerning a sexual offence against children or young people or adults who may be at risk of abuse.

Signed

Date

This key is issued to you under the following conditions:

- 1 You shall not have any copies made from this key.
- 2 This key shall not be lent to anyone else.
- 3 On completion of your term of office this key shall be returned to the church secretary and not handed over to another person.
- 4 Where entry code numbers are given instead of a key/pass, this information will not be given to anyone else.

I accept the above conditions of issue.

Signed

Date

A copy of this agreement should be retained by the person as well as the Church. The Church copy will be retained in a secure and confidential manner . All information will be held in accordance with the Data Protection Act 1998